

The College of Letters & Science

Individual Major

Proposal Forms

**University of California, Davis
College of Letters & Science
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Individual Major Program Cover Sheet

College of Letters and Science
University of California, Davis

Name _____

Student ID# _____

Address _____

Telephone _____

Proposed Individual Major Title: _____

Total Units completed to date: _____ # of AP/IB units: _____

Number of quarters remaining until graduation: _____

Are you planning a double major along with your individual major? Yes _____ No _____

If yes, what other major do you intend to complete: _____

Personal Statement – pages 3-4 of this form

Provide a concise personal statement that addresses the following:

1. Describe the relationship of your proposed Individual Major to your educational and career objectives.
2. How do the courses you have selected complement each other and create a unified pattern and focus?
3. Why are these objectives better met by an individual major rather than currently established major(s)?

COMMITTEE ACTION (for office use only)

Received _____ Prior to 120 units? _____

Approved _____ Approved with modifications _____

Denied _____ Deferred _____

Date _____

General Education Category Assigned (if approved) _____

Name: _____ Student ID#: _____

Personal Statement

Name: _____ Student ID#: _____

Personal Statement, continued

Name: _____ Student ID#: _____

Area 2: (enter title) _____

Course (Dept & #)	Catalog Title	Quarter Units	Status (C/IP/P)	If transfer, name of institution	Office Use Only: Grade Confirmed

Subtotal: _____

Area 3: (enter title) _____

Course (Dept & #)	Catalog Title	Quarter Units	Status (C/IP/P)	If transfer, name of institution	Office Use Only: Grade Confirmed

Subtotal: _____

Area 4: (enter title) _____

Course (Dept & #)	Catalog Title	Quarter Units	Status (C/IP/P)	If transfer, name of institution	Office Use Only: Grade Confirmed

Subtotal: _____

Total Upper Division Units: _____

Combined Unit Total: _____

Name: _____ Student ID#: _____

FACULTY ADVISERS:

I recommend approval of this major, having examined it with respect to overlap with established majors, academic quality, cohesiveness and technical accuracy.

Signature of Principal Adviser

Academic Title

Department

Date

Signature of Secondary Adviser

Academic Title

Department

Date

Individual Major Program Evaluation

College of Letters and Science

FORM FOR FACULTY ADVISER #1

Name of Student: _____

Title of Proposed Individual Major: _____

Is this title appropriate? Yes _____ No _____

The Individual Major was created to allow students to pursue educational objectives which are not provided by any existing major. How close is the proposal to already established majors? How is it uniquely different?

Is the program appropriate for the student's goals and objectives?

If preparation for post-graduate study is implicit in the student's objectives, is the program adequate?

Yes _____ No _____

Can you suggest any courses that are more relevant to the program than those now included? Are there any courses which could be deleted?

Is the lower division preparation adequate? Yes _____ No _____

Overall rating of proposed major:

Very strong _____ Strong _____ Adequate _____ Marginal _____

Unacceptable, unless modified _____

Other comments:

Are you willing to continue to advise this student if the proposal is accepted? Yes _____ No _____

Signature of Faculty Adviser #1

Adviser's Name (please print)

Department

Date

Individual Major Program Evaluation

College of Letters and Science

FORM FOR FACULTY ADVISER #2

Name of Student: _____

Title of Proposed Individual Major: _____

Is this title appropriate? Yes _____ No _____

The Individual Major was created to allow students to pursue educational objectives which are not provided by any existing major. How close is the proposal to already established majors? How is it uniquely different?

Is the program appropriate for the student's goals and objectives?

If preparation for post-graduate study is implicit in the student's objectives, is the program adequate?

Yes _____ No _____

Can you suggest any courses that are more relevant to the program than those now included? Are there any courses which could be deleted?

Is the lower division preparation adequate? Yes _____ No _____

Overall rating of proposed major:

Very strong _____ Strong _____ Adequate _____ Marginal _____

Unacceptable, unless modified _____

Other comments:

Are you willing to continue to advise this student if the proposal is accepted? Yes _____ No _____

Signature of Faculty Adviser #2

Adviser's Name (please print)

Department

Date

Name: _____ Student ID#: _____

Individual Major Program Evaluation College of Letters and Science

<i>STUDENT SELF-CHECK LIST</i>

Prior to submitting your final proposal, review the following checklist to ensure completeness:

1. Upper division courses contain at least 45 but not more than 54 units.
2. At least 30 units are within Letters and Science teaching departments.
3. Proposal does not exceed a maximum of 10 upper division units in Special Study course work (194H, 199, and 198's). If they are included, a course description is attached.
4. Courses completed and in progress have been identified on the final proposal form. Grades must be included.
5. Check on course availability.
6. Faculty endorsements have been secured.
7. An online "Petition for Declaration or Change of Major" form has been submitted (appropriate signatures will be obtained upon approval of proposal).
8. Course descriptions for courses taken at other schools or on the Education Abroad Program which are included as part of the major are attached.
9. If planning a double major, you have reviewed the College policies and procedures for petitioning for a double major and have acquired the necessary forms (available at the Dean's Office).
10. Your final proposal is **typed** and **attached in the following order**:
 - a. Cover sheet.
 - b. Personal statement.
 - c. Final major proposal.
 - d. Signed faculty adviser evaluation forms (at least 2).
 - e. Student self-check list.
 - f. Side-by-side evaluation of similar programs at 2 - 3 other reputable 4-year universities

Incomplete petitions will be returned to the student.

EXAMPLE – list ALL courses required for each university’s program. If one course is not required for one of the programs, type “n/a” in the box. List all like classes in the same row. You must include both the course number and the course name.

Your Proposed UC Davis Program	University 1	University 2	University 3
<i>Preparatory Subject Matter - Lower division courses basic to the program or needed to satisfy prerequisites for upper division requirements</i>			
MAT 21A Calculus (differential)	MAT A Calculus	MAT 1 Calculus	MAT A Calculus
MAT 21B Calculus (integral)	MAT B Calculus	MAT 2 Calculus	MAT B Calculus
MAT 21C (continuation of B)	n/a	MAT 3 Calculus	MAT C Calculus
MAT 22A Linear Algebra	MAT D Linear Algebra	n/a	n/a
ECS 30 Intro to Programming & Problem Solving	CSI 1 Intro Programming	n/a	CSI 10
STA 13 Elementary Statistics	MAT 10 Elementary Statistics	n/a	STATS 100 Elementary Statistics
Etc...			
<i>Depth Subject Matter – upper division courses – 45 – 54 units.</i>			
STA 106 Analysis of Variance	STAT 100 ANOVA	n/a	STAT 200 ANOVA
STA 108 Regression Analysis	STAT 101 Regression	n/a	STAT 201 Regression
STA 130A & B Mathematical Statistics	STAT 110 & 111 Probability	MAT 100 & 101 Probability	STAT 210 & 211 Probability
n/a	STAT 125 Reliability	n/a	n/a
Etc...			